



OASPR TSA-O Regional Preparedness and Response Committee Meeting Meeting Minutes

June 11, 2010

Agenda:

- I. Sign In / Introductions
- II. Review / Approval of May 14, 2010 RPRC meeting minutes
- III. Old Business
 - Emergency Medical – Task Force (EM-TF)
 - Chempaks and SNS – Shirley Ewing
 - Decon equipment presentation
- IV. Public Health
- V. Training
- VI. FY10
- VII. FY11
- VIII. Committees
- IX. Regional Discussion / Concerns

Attendees: Andrea Allely, Wayne Archambault, Billy Atkins, Rolando Benavidez, Vasanti Brandl, Renee Buhman, Joe Canfield, Mike Caudle, Oscar Enriquez, Shirley Ewing, Dahlia Flores, Chris Freeman, Kimberly Gill, Gilbert Gonzales, Phillip Gordon, Robert Haugland, Darryl Jordan, Cristy Knapp, Peter Kessler, Freddy Krail, Enrique Lopez, Dallas Mallichamp, Julie Miller, Ryan Moeller, Jodi Nikorak, Jim Pickens, Bill Shaffell, Amy Thompson, Don Walker, Robin Wiatrek

Handouts: Packet

Next meeting: July 9, 2010, 9am – 11am, CATRAC office

- I. Sign In/Introductions
- II. Review/Approval of May 14, 2010 meeting minutes. Ryan motioned to approve, Wayne Archambault seconded – minutes approved with corrections to attendance.
- III. Old Business:
 - Emergency Medical Task Force (EM-TF) – This project will definitely happen; the State is pushing money toward it. Potentially will be 4 teams composed of what's seen on the handout. RACs are getting behind the concept, while there are things yet to work out. E.g. EMS already have MOUs, but Nurses will take some working out. Concept was to have specialty strike teams who are specially trained for major emergencies. ATC already purchased an "ambubus" and are waiting for its delivery. This will be a field deployable medical station – not intended to be a hospital, but a treat and release environment. They wanted each region (we're in #5) to hire a coordinator with the state funding. Funding for the program for FY10 come from left-over grant monies DSHS has which need to be expended by the end of July. In FY11, funding comes from \$2mil which comes off the top of the OASPR grant. Primary purpose of this structure is for acute and rapid deployment in an event locally, regionally or state-wide. If a team needs to be deployed to an evacuating hospital, they may send RN strike team to smooth the process. E.g.: In the recent Ft. Hood event, if they'd have needed extra help, they could have sent ER RNs, and maybe extra ambulances.
 - Shirley Ewing from DSHS provided updates on Chempaks and SNS. There are 15 chempaks pre-deployed in the community. One in Bryan/college station area and most



others are up and down IH35 corridor. These are Federal assets, belonging to the CDC, for our use. The SOG was developed by the CATRAC and adopted by the state. This tracking form is used state-wide. TIMS will no longer be used. Those who developed TIMS and how to use it are no longer with the organization. They will be transitioning to a new system called PEPAMS (Pharmacy & Emergency Preparedness Asset Management System). Shirley needs updated contact information before the end of July.

- Decon equipment demo – Steve Monta from DuPont demo'd an alternative to the current yellow decon suits. Comfort and sizing were a concern mentioned; It's hard to find what size a suit is without opening it completely. Also movability is important. We want to try to be as protective as possible, but we don't need 20 different kinds of suits. The group wondered what the actual shelf life was, in light of the "expiration dates" now required. Also, it was suggested this and the sizing be printed on the product, not just the box; additional suggestions included putting instructions for donning right on the suit. There are no current exchange programs for the suits when they've "expired" and it was asked what we can do with the expired products. A lot of suits sit on the shelf for a long time. What causes the suits to expire? On the Yellow suit, they've done testing up to ten years. Signs of aging would be: suit becoming brittle, especially look for "frosting" where laminate is coming away, check for cracking at stressed points (folds). Dave requested documentation to show that 10 years is the shelf life. When suit gets downgraded, write with marker across the front "training".

IV. Public Health – Ryan Moeller spoke more about SNS, explaining that each health dept between Austin, Wilco & Hays, do have responsibility for maintaining locally. SNS ranks very difficult plan to execute. Needs to be visited with hospitals at some point. Amy Thompson of ATC Health Dept said they are getting towards the end of the grant year for that. ATC would like to get in on ability to talk to hospitals via radio. Dave said we may supply them with radios with our frequency after further talks and see how to get them on board. Should be the same template. They're on 800s. Wilco should already be rebanded. Travis county still needs a schedule.

V. Training – tabled until committees. Radio training will still be pushed out to refresh everyone on that.

VI. Radio tests from yesterday: there was a 56% response rate. Dave went over some of the results. Caldwell County has a different template so their "all call" channel will be different.

VII. FY10 – We are closing this fiscal year out. We still have some reimbursement funds. If you're having trouble with acquiring an invoice from a vendor, we need to know so we can inform DSHS immediately.

VIII. FY11 – capabilities are on back of task force sheet. RE: Subrecipient agreements – Dave is still working on those. The Seton Network's legal department had some suggested changes of language, which Dave may incorporate. He will also meet with each RPR rep for 1.5 hours, go over what you're requesting, what your situation is. If you read the workplan, it's long, and what the state is holding us to: is FY10 complete? A lot of people are looking for money right now, others waiting in the wings. Also, there is a new template for pre-approvals. Facilities need to complete this with or without state approval. Going forward, Dave will not correct your pre-approvals. (Blanks will not be filled in for you.) Survey monkey – Dave sent one out several weeks ago, to get an idea to help with the workplan. What is needed regionally: equipment, training, etc. On the back of the agenda, there is a matching funds document. We are looking at matching 10% of our grant, not in funds but "in kind".



This becomes tricky; if we do matching funds for an individual (i.e. someone helps and doesn't charge us), they have to document, show what their wages would be, and prove it from a facility level. This will be easier using volunteers. With the drill coming up, we'll use a lot of volunteers, mileage, time, etc. Also being considered is what it costs for facilities to store OASPR items. With this in mind, the rebanding effort may be put off until July 1 so it can be counted. Action item for group: find out the cost of storing things and look at the time committee members spend on things.

IX. Committees: Dave is looking for a chair and a co-chair for this group. It is easier to bounce stuff off of someone else. A lot of committees have a chair. Look at sustainability issues. Look hard at requests – do you need it or want it.

X. Regional Discussion / Concerns:

- Billy Atkins reported that there is a focus group with some private businesses in the area, including Whole Foods, Dell, Hispanic Chamber of commerce, building managers for a project called Partnership With Preparedness. They've had a positive response to this and had asked Dave to attend and give a presentation about this group as a model of regional cooperation. Also, scheduled for July 16th, there is a ½ workshop presentation for ATC dialysis facilities. Again, Dave has been asked to attend as a rep of CATRAC as a way to get them better integrated in the public health medical response area. This may help address the Partnership & Coalition Building capabilities for FY11. Third, the City of Austin is in the process of reviewing the Public Health and Medical Annex (Annex H). Dave is a part of that and this in part includes facility profiles. The group hasn't landed on the exact info needed yet. They will continue working through Dave to get profile info needed. Next meeting is 6/29 at 9am at CTECC.
- Dave will probably order more Freddie and Friends workbooks for kids. He will also be sending out a draft of the CEO letter and subrecipient agreement for FY11. And last, he is adding a staff position of emergency preparedness planner.