



**TSA-O**  
**Regional Preparedness and Response Committee (RPRC)**  
**Minutes**  
**November 12, 2010**

**I. Sign In/Introductions –**

**Members present:**

**II. Review/Approval of October 8, 2010 RPRC meeting minutes**

**III. Old Business**

- Emergency Medical –Task Force (EM–TF)
- Decon Site visits – Will finish remainder of Region after 12-31-10
- Paraslyde Rep will be in our area Dec. 1 & 2 for training. Dave will send out the times he is coming.
- Other

**IV. Public Health –** Amy reports they have been busy with the regional exercise and have not had a chance to debrief. They will have a report, but it is not ready yet.

**V. Drills/Exercises/Events**

A brief summary from hospitals, public health, and EOC regarding the recent regional drill:

Overall, everyone felt this was as successful drill and they discovered areas that need improvement and those areas that worked well.

Billy Atkins at the EOC would like to see their entire staff involved in future drills using additional injects to test the interaction in the command centers. Also, they would like to see additional use of video conferencing.

Hospitals discovered areas that need improvement including:

ED staff needs a mini-IC

Making sure people use the IC as their resource for resolving issues

Getting blood sooner before the roads close down

Reevaluate who reports to whom – command and control

Additional training on Web EOC

Additional training on radios – recommendation that CATRAC prepare a short video with basic instructions including diagrams and sounds

Future drills need to include infection preventivists

Need a separate bio health drill and lab drill



Future drills need a consistent time to do the conference calls and have a script prepared for those calls  
Need more training on evacuation.  
Annual Paraslyde training and testing  
Position-specific training  
Best area to locate equipment in case elevators are inoperable  
Need a person with a bull horn to give directions because those wearing PAPRs and trying to talk are difficult to understand  
HAM operators would like to have more involvement in future drills; HAMS could be used to scribe, make calls, etc. while they are waiting for radio traffic

Bill Shaffell asked if the 204 Injects that have the evaluations on them, need to be brought to the November 17 meeting, or put on the evaluation form. Robin Wiatrek said if they have them in advance; send them over to Scott Parker. He would like to have a draft of something before the meeting. If not, bring them to the meeting.

Ron will send the DSHS evaluation form to Dave and he can send it out. He is trying to get everyone using the same form so it meets HSEEP requirements (for OASPR).

CBRNE – Dave thought it was amazing to carry a two week drill that far. A tremendous amount of work went into the drill and drill preparation and it is very much appreciated.

VI. **FY11 Sub-recipient agreements** – Dave reported there have only been five turned in; they were due Nov. 1, 2010. If a hospital feels like they cannot follow Page 4, do not sign it.

VII. **Project Workgroup** – Dave wants to get some representation from the facilities that come to our group as well as others to look at the financial side. He wants to put together a project workgroup; not a large group, but something similar to what Homeland Security does. If a project comes before the group they will look at if it fits into the capabilities, if it meets the OASPR guidelines, and look at what everybody needs in the region. He will send out an e-mail and would like a couple of reps from the two major networks, a couple of reps from the non-network facilities and a few other members to meet by conference call and see where they want to go with this. If a hospital is working on a particular project, the other hospitals need to know about it. We do have some projects, some individual facility projects, public health, etc. Also, when we get to the end of the grant he does not want to be the one to have to decide at the last minute how to use the remaining funds. He will try to include more explanation in the e-mail. Please talk about it in your networks.



Disaster committee – Dave is trying to consolidate the regional disaster committee. Everyone has a disaster committee in the region and we are trying to see how we can mesh that better so everyone does not have so many meetings to attend and try to bring all the groups back together and see if that is a workable solution. He would like the next RPR Meeting (December 10, 2010) to be used primarily for the new Project Workgroup if the logistics can occur to make it happen.

Billy Atkins said EOC Training is scheduled for next year. Call Scott Hawkins (512-974-0467) about the 3 Hr. training. Jan. – June. He brought 2011 Home Safe Calendars from the City of Austin Office of Homeland Security and Emergency Management for anyone to take. If more are needed, they have been distributed to all Austin Public Libraries.

CATRAC purchased “Too Prepared to Be Scared” books. Please feel free to take those and Stroke Brochures.

Meeting adjourned 1130