

**Capitol Area Trauma  
Regional Advisory Council  
Combined  
Executive Board &  
General Membership  
Meeting  
Thursday January 24, 2008**

- I. **Call to Order** – The meeting was called to order by John Sneed at 1256.
- II. **Approval of the minutes** – The October 25, 2007 General Membership minutes were approved by the General Membership. The December 20, 2007 Executive Board minutes were approved By the Board.
- III. **Treasurer’s Report** – Gaylen Tips reporting – There is currently \$ 108,705.33 in the account as of 1-23-08. (Please see attached work-Sheet).
- IV. **Public Comments** – There were no public comments offered.
- V. **Chair Report** – John Sneed reporting – Loren Stagner, the new Executive Director was introduced and welcomed. All reports Due to DSHS are done and up to date. Seton Healthcare is now Providing Loren and Michelle Fillman with healthcare benefits. The CATRAC will reimburse Seton for the cost of the benefits.
- VI. **DSHS Report** – Deferred – No representative present
- VII. **Trauma Center Update** – Gaylen Tips reporting – The regional Conference will be after Memorial Day this year. It will be held at the J.J. Pickle Center. All areas of the ED are now open and operational. The temporary treatment area will be turned into an observation Area. There are a total of 39 beds 18 of the beds are crash beds.
- IIX. **Director’s Report** – Loren Stagner reporting – Loren thanked Melanie Tucker for all of her help. ORCA might have funds Available for EMS stroke training course. There are 622 RAC spots . Loren will get with the rural EMS companies to get this project Started. The February GETAC dates were announced. TETAF will be Discussed later in the meeting. He reminded everyone that the HPG Meeting was the next morning from 0900-1100.

**Old Business:**

- I. **Elections** –

- a. Caldwell County – Melanie Tucker was nominated and unanimously elected.
- b. Fayette County – Lee Charlton was nominated and unanimously re-elected.
- c. Lee County – Sylvan Marskowsky was unanimously elected
- d. Trauma MD – Dr. Carlos Brown was unanimously re-elected
- e. RN – Dave Reimer was also unanimously re-elected
- f. Consumer – Juliet Brown was also re-elected
- g. Lead Pediatric Facility – Dr. Todd Maxson was nominated and elected into this new position
- h. Llano County – Michelle De La Rosa was unanimously re-elected
- i. Rural MD – Dr. Daniel Dire was unanimously re-elected with Dr. Bob Harding filling the position until Dr. Dire returns from Iraq.

- **There was a motion and a second that these positions will begin with the February 2008 meeting and the term will end at the regular time. The vote was unanimous in favor of this motion.**

**New Business:**

**Committee Reports:**

1. Disaster Committee – Mike Elliott was the only member present – there was no report.
2. Education Committee – No Report – Scott Fernandez asked that there be a NAEMSE course in Austin. His goal being that the course can be taught with regional instructors and therefore remain consistent with all regional providers. Chris Parker from Dr. Ed Racht’s office is the contact person. There is a tentative course scheduled for June 6-8, 2008. The cost is between \$ 200 and \$ 300 person and the course will be held at the ATC building at ABIA. Anyone completing this course will be a state certified instructor. John Sneed requested a list of all potential instructors. The RAC will discuss the possibility of helping with the funding for the course.
3. Stroke Committee – Dr. Bob Harding reporting – The committee is in the process of developing “drip and ship” protocols for the region. They are in the process of researching what is already out there. There will be a survey sent to all hospitals in the region regarding their capabilities. Currently, Brackenridge, Seton Main

and St. David's Medical Center are level I receiving facilities. John Sneed will contact the new hospitals in Williamson County to inquire about their intentions.

4. Budget and Bylaws Committee – Juliet Brown reporting – The committee reviewed the bylaws. There was discussion about the RAC increasing the annual dues. (This was previously voted on by the board) They also added the stroke committee to the bylaws. There was also discussion about the RAC employees receiving health benefits through the Seton healthcare system. There was a conversation regarding adding a new HRSA Grant committee. Verses keeping everyone updated on the web site. Melanie Tucker suggested a liaison between HPG and RAC.
5. Pre-Hospital and Hospital – Lee Charlton reporting – Dave Reimer had a survey at his hospital. He attended the committee, but was unable to attend the RAC meeting. Lee went over Dave's agenda. The goal of the committee is to get info out to all entities in the region to increase participation. The question is how do we get the information to everyone? A few suggestions were offered, use the web site and update the RAC manual. The next topic of discussion was TETAF. Our RAC has not joined as of yet. There was a suggestion that we once again invite someone from their board to come and talk to us so we can see what we will get for our money.
6. Aero Medical – There was no report offered.
7. Pedi and Injury Prevention Committees – Dr. Todd Maxson reporting – Dr. Maxson would like to see regional pediatric protocols (ie. Intubation vs. not intubating infants) Dr. Maxson would also like for the medical directors from rural areas to meet to find out what protocols they think they need. Dell will be having a car seat instructor course on February 16, 2008.
8. Process Improvement – Tom Partin reporting – There were 2 cases for review - #1. The medication given was appropriate for the patient. #2. The case was closed.

**DSHS Update** – Steve Janda reporting – GETAC is February 6-8 at the Airport Hilton. There will be a possible restructuring of GEATC at the January retreat. SB330 requires us to have a stroke committee and statewide stroke transportation guidelines to leveled facilities. The Agendas will be on the DSHS web site on Monday afternoon. The Red light rule states that 50% of the funds collected will stay local and 50% will go to the state Trauma

Systems. DSHS will most likely distribute the money with the same formula as uncompensated care funds are distributed.

**Level IV Re-designation** – Mike Griffith (representing Seton Main and Seton Northwest) and Jackie Gondeck (representing St. David’s Medical Center) both requested a letter of support from the CATRAC to remain a level IV trauma receiving centers. There was a request that all of the facilities in Austin provide a list of their services for the rural areas. Steve Janda stated that facilities should be leveled by their capabilities. Jackie Gondeck stated that all multi-systems patients need to be admitted to the highest level of care in the region as they care for these patients on a daily basis. After the discussion there was a motion and a second to write the letters of support at this time. It may be revisited at a later date. The motion carried.

**Adjourned** – With no further business to discuss the meeting was adjourned at 1509 by John Sneed.