

**Capital Area Trauma Regional Advisory Council
Combined Executive Board and General Membership
Meeting Minutes
Thursday January 25, 2007**

- I. Call to Order:** The meeting was called to order by John Sneed, RAC Chair at 1300.
- II. Approval of the Minutes:** There was a motion and a second to approve the December executive board minutes. They were unanimously approved
- III. Treasurer's Report:** Report given by Gaylen Tips. There is \$ 2,243,445.29 currently in the account.
- IV. Chair Report:** John Sneed gave Report. John recognized Pam Clark for all of the hard work she did for the RAC. He also reported someone has been calling several EMS providers through out the state asking to see their emergency management plans and a list of all of their employees and their phone numbers. He felt that this may be a scam and refused to give out the information.
- V. DSHS Report:** The report was sent via e-mail. The data for EMS quality improvement is set for February. The 3588 allotment for uncompensated care is due for March 9, 2007
- VI. Trauma Center Updates:** Gaylen Tips reporting. May 18th will be the date for the next trauma educational offering. The combined Brackenridge / Star Flight conference will be in October. She has hired a new registrar. The renovations are on track. Brackenridge and the Dell Children's Hospital will both be trauma centers. At this time if there is a parent and a child both injured. The most critical will be taken to the most appropriate facility and the other will be transferred.
- VII. Director's Report:** Report given by Melanie Tucker. MADD up date – They are advocating sobriety checks. The goal of MADD is to keep people safe. HRSA - There will be HRSA stakeholders meetings in February. The first will be February 2nd in Dallas and the next meeting will be February 6th in Houston. EMSytems – See attached handouts for the new models. Patient Tracking Project – This will be paid for with HRSA funds. The patient can be tracked by scanning their bracelet. Fayette County EMS recovered all of their stolen equipment. They appreciated the willingness of the RAC to replace the equipment, but they will no longer be needing the money

Old Business:

- I. Technical Assistance Visit:** John Sneed reporting – The RAC did very well with the TAV. We had no violations. This is due to all of the hard work Melanie Tucker has put into the job. DSHS did recommend that all RACs start handing out a balance sheet at every general membership meeting. Please see attached balance sheet.

- II. **HRSA Update:** FY 06 ended December 31, 2006. Some PPE equipment will be ordered with left over money from FY 2006. We will be getting 12 adult POD's and 5 Pediatric POD's. Each POD has enough non-perishable equipment to care for 25 patients for 72 hours. The Green POD's are for decon patients. Currently the PODs will be in a climate controlled storage facility. Where they will be stored permanently will be determined at a later date. All county EMS backboards are under the helipad at Brackenridge Hospital.

New Business:

- I. **FY 07 Budget:** The FY 07 CATRAC budget was presented to the board and general membership. There was a motion and a second to approve the budget. The motion passed and the 07 budget was approved
- II. **Board Vacancy:** With Pam Clark leaving the board there is an open position. The position is for non-lead facility. The representative from St. Marks was nominated by declined. Deanna Gillespie from Smithville was nominated but not present. Melanie Tucker will be in contact with her to see if she accepts the nomination. General Membership will vote at the next meeting.

Committee Reports:

- I. **Hospitals:** Dave Reimer reporting – The Bed-Ready Project is being incorporated as to the type of beds available. We will be looking at the normal day and then at surge capacity. In the normal day none of the hospitals will have burn beds, as they aren't a burn center. At surge capacity they can turn some ICU or IMC beds into burn beds. Dave stated the committee discussed the recent ice storm and the problems each hospital faced. The theme was the same for most of the hospitals (housing for the staff, Linen issues and food for the staff being housed).
- II. **Aero-Medical:** Report given by Dr. Dire – They will send out a survey to all aero-medical companies. When our web site is up and running the information obtained will be posted on the web. TAAMS has a lot of information on their web site including: pictures of the helipads and their dimensions, if fire support was present and if security was provided. A 2nd survey will be sent out they will be looking at a number of items: a list of their capabilities, # of vehicles, neo-natal coverage, Bi-pap and C-pap capabilities, chest tube and crich availability, family transports and night vision capabilities. They have drafted a letter to the hospitals looking for trauma cases to PI whether use of a helicopter was appropriate for all cases determined to be a category I or II in the field. There was concern for discoverability on these cases and if the fall under the auspice of PI. The committee felt they would not be discoverable as long as they were being used for PI. Dr. Dire made a motion to eliminate items 5 – 11 of the Prehospital Care Protocols, as they were felt by the committee to be redundant. There was a second to the motion. General membership voted and the motion passed

- III. Budget and By-laws:** John Sneed reported that his group worked on the budget.
- IV. Governmental Affairs:** Juliette Brown gave report – The committee did not meet but she had some updates. MADD has been tracking several senate bills (SB 59 – Sobriety checks and the Booster seat Bill, age and weight limits) There is also a bill out there allowing EMT-P's to draw legal blood alcohol in the field. There was much concern from the EMS organizations. It was felt it is an inappropriate use of a 911 truck to pull them off the street for a non-injury event.
- V. Education and Pre-Hospital Report:** Glenn Germer reporting – They discussed helicopter availability being added to EMS systems. They also discussed the DPS narcotic over-site. Each station will need to have a DEA #.
- VI. Education and Pediatrics Report:** Dr. Todd Maxson and Laura Stevens were introduced to the group. Dr. Maxson is the trauma medical director for the new Dell Children's Hospital. Laura is the Director of Trauma Services. There was discussion regarding the age cut off for pedi. Currently CHOA's age is 14 years and 364 days. There was talk of increasing this to 18 years old for pediatric trauma patients. Dr. Dire felt that would have to be decided after the new hospital opens depending on the volume seen. It was not felt to be the role of the RAC to help decide this.

Discussion and Scuttlebutt:

- I. Juliette Brown** – There will be DeMort course on February 1st. The COG's want the MCI trailers standardized across the State of Texas. Dave Reimer asked how these trailers would be staffed.
- II. Scott Gillespie** – announced that Llano County approved an 8,000 person Motorcycle Event for April 2007. He expressed concern that for that weekend the county will be doubling its population and they only have 3 ambulances in the county.

Adjournment: with no further business to discuss, John Sneed adjourned the meeting at 1445

Respectfully Submitted by:
Jackie Gondeck RN, BSN, MHA, CEN
CATRAC Secretary