



**MINUTES**  
**CATRAC Mission:Lifeline QI Subgroup**  
 February 15, 2011  
 0800-0930

**LOCATION:** AHA – 10900-B Stonelake Blvd. Suite 320. Austin

**PRESIDING:** Louis Gonzales & Anne Robinson

**RECORDER:** Louis Gonzales & Anne Robinson

**MEMBERS PRESENT:** Louis Gonzales, Loni Denne, Jeremy Smitherman, Becky Goad, Daniel Baum, Johnnie Farris, Ronda Mackey, Anne Robinson, Karla McKinney, Brett Steffen, Melissa Juarez, Carol Winick

**Guests:**

TOPIC	DISCUSSION	ACTION	OPEN/C LOSED
<i>EMS ECG Accuracy Project</i>	Louis Gonzales provided an update on the EMS ECG Interpretation Accuracy Project. The primary objective of the project is to prospectively evaluate the accuracy of EMS ECG Interpretation for STEMI. The project will begin with STEMI cases occurring in February. Participating EMS Systems will send patient lists and ECGs to each PCI hospital to which STEMI Alert patients were transported. One additional EMS System has joined the project. Daniel Baum confirmed that his department, Buda Fire Department, will be participating in the project.		
Objective of today's meeting	Rank/Categorize the 38 items included in our draft Best Practices list. Additionally, attendees were asked to provide input on additional measures to be included in Mission Lifeline Multidisciplinary QI meetings		
<i>QI Section of Regional Document</i>	Louis Gonzales provided a concept outline of the QI section for the CATRAC Mission Lifeline Document equivalent to the RACE program. He listed: Best Practices for Multidisciplinary QI meetings; Process for Providing Patient Outcome Feedback (to EMS and referral facilities), Evaluating Performance Measures (benchmarks and reporting); and, Recommended Staffing Needs, Roles & Responsibilities.		
<i>Best Practices</i>	The draft list of best practices for a Mission Lifeline Multidisciplinary QI meeting were categorized into three groups: Required, Highly Recommended and Consider. The group expressed each of their thoughts on categorization for each of the 38 draft items. These items were tallied for each category. A few items will be reworded and reflected in the summary document for the next meeting. A small number of additional measures were also proposed. These will also		

TOPIC	DISCUSSION	ACTION	OPEN/ CLOSED
	be reflected in the summary document and discussed at the next meeting. Several items on the draft list were considered to be processes that were not related to a Multidisciplinary QI meeting. The group will separate these at the next meeting.		
<i>Future agenda items</i>	Create Draft ML Multidisciplinary QI Meeting Content & Best Practices Define content and process for a Regional Feedback Process Discuss AR-G Issues, Concerns and Lessons Learned Draft Document for Staffing Needs, Roles & Responsibilities (QI, Data collection, Reporting, etc)	Louis & Anne to include in future meeting agendas	
Wrap up and Next Steps	Anne will send out the Summary Document for all to review before the next meeting. The next meeting will be a working meeting to continue to complete the QI Meeting Content & Best Practices document.		
Next meeting	March 9, 2011, 8:00 – 9:30 am at the AHA Office		